**WANBOROUGH PARISH COUNCIL**

**Minutes** of the **Ordinary Parish Meeting** held on Tuesday 22nd March 2022 at 7.30pm held at Wanborough Village Hall.

**Meeting started 7:30pm**

**Those present:** JamesHenry (JH, chairman**)**, Jean Pereira (JP), Matt Harrison (MH), Martin Bramley (MB), Oscar de Chazal (OC), Kim Sweeting (KS, clerk)

**Apologies**: Tony Rooth (TR), Matt Furniss (MF)

1. **Minutes**

JH opened by thanking everyone for attending. The minutes of the previous meeting on 2nd February 2022 were agreed as an accurate record and approved by all. The minutes were signed accordingly by the chairman.

1. **Matters arising**

JH would like an update from MF on potential timings for renewed white road markings on Wanborough Hill, as well as any feedback on a litter picking plans for the Hogs Back. JH requested KS to contact MF for an update.

OC stated that following on from residents’ attendance to the last meeting with a concern regarding process on a planning application, WPC had since raised this with Guildford Borough Council who reviewed and confirmed due process had been correct and their decision would stand.

1. **Update from SCC & GBC representatives**

JH stated that, at a recent SALC online meeting, MF had given an update to the Highways department structure within Surrey County Council. which looked positive. JH will circulate when MF forwards the presentation.

1. **Planning and enforcement updates**
* **Feedback from AONB discussion on 11/3/22**

OC reported that WPC had hosted a meeting in the Great Barn with 5 MPs, members of the Surrey Hills association and members of the press. This was an opportunity for the MPs to further show their support for a proposed extension of the AONB boundary. OC had presented a summary of the AONB evidence submitted by WPC and also highlighted the ongoing lower Wanborough Fields planning infringements. There had been a discussion about the enforcement deadlines already in place on on several plots. Oscar had concluded with a request that more should be done to give GBC more powers and taking preventative action against the original landowners. The Guildford Dragon subsequently published an article. JH thanked OC for his efforts.

* **Status of recent applications**

JH thanked everyone for familiarising themselves with the details on the GBC Planning portal in respect of the current planning applications. Each application was discussed in turn with the following actions agreed.

**21/P/02375** Proposed erection of a double barn - Homestead Farm, West Flexford Lane. It was agreed that OC should research any applicable agricultural development exception before councillors reached a conclusion.

**22/S/0003** Request for an EIA scoping Opinion under the 2017 EIA regulations in respect of a Solar farm - Land west of Blackwell Farm. It was noted that the application related to land in Compton Parish; councillors supported the comment submitted by Compton PC.

**22/P/00057** Extension of existing patio to include earthworks to existing sloped garden - 2 Manor Farm Barns. Councillors had no objection to this application.

**22/P/00024** Flexford Chase, East Flexford, prior notification under schedule 2, Part 1 Class AA of the Town and Country planning (general permitted development) (England) (Amendment) (No2) Order 2020 for provision of an additional storey above the existing ground floor level of part of the principal part of the original dwelling. Councillors had no objection to this application.

**22/P/00157** Homestead Farm, West Flexford Lane, change of use for a temporary period of five years from agricultural land to a dog exercise paddock (sui generis) together with existing fencing; (retrospective). In view of the comments already received from neighbours to this site, councillors were concerned at the potential noise nuisance created by this activity.

It was agreed that OC and JH to prepare and circulate draft comments on each application for potential submission to GBC.

KS confirmed there were no other outstanding applications.

* **Status of ongoing enforcement**

OC told the council there has been a lot of feedback on social media regarding the lower Fields, GBC are keeping up to date on the weekly progress against the dates of enforcement notices and next steps. GBC have suggested a meeting with representatives of WPC on 28th March to further discuss future actions. OC noted that GBC councillor Joss Bigmore has pledged to return the fields to their natural state.

Councillors noted that WPC were receiving more enquiries from third parties regarding the potential use of the land in Wanborough Fields prior to purchase; increased awareness of the Article 4 restrictions was seen as a positive move forward.

* **Response to Data Subject Access Request**

JH reported that a formal data subject access request had been received by WPC on 14/2/2022 from a firm of lawyers appointed by the owner of one of the plots in Wanborough Fields. On behalf of WPC, JH had provided a detailed written response on 7/3/2022, but to date there had been no further follow up. JH thanked the clerk and councillors for their help in responding to this data request.

In discussion, it was agreed that this first such data request was a useful reminder that, in their capacity as WPC councillors (and clerk), individuals should take appropriate care in the wording of all WPC business related emails.

1. **Traffic and road matters**

MH noted that the road section of Hogs Back highlighted at the last meeting had been repaired.

MH stated that the litter and fly tipping along the Hogs Back A31 was accumulating and is now a serious eyesore. MH said he was now in the process of collecting pictorial evidence.

JP and MF discussed the speed at which vehicles are traveling on Westwood Lane. JH reminded the council that installation of rumble strips was scheduled by SCC for financial year 2022-23.

1. **Finance and Cheques**

Payments made since the last meeting:

£200 Puttenham and Wanborough Community group contribution

£45 Village Hall hire

£1147 Clerk salary for period to 31/3/2022

After discussion, the following expenditure items (2021-22 financial year) were unanimously approved by councillors:

£48 CPRE membership renewal

£175 Big Lunch contribution (in addition to £200 earmarked for 2022-23)

£400 (estimated) cost of a new dedicated WPC-owned laptop for the clerk; given there was not a second-hand alternative at this time

£150 (estimated) clerk admin and printing expenses (ink/toner/paper)

1. **Consultations**

Further to the discussion at the last meeting re increased flight capacity at Farnborough Airport, it has been observed that flight noise and frequency and declined recently; perhaps as a result of reduced private jet travel since the start of the Ukraine war. JH would raise the matter with MF, as SCC are one of the participants to the consultation process.

1. **The Big Lunch**

KS shared that there had been great local support for the event, with over twenty people now working on actions to make this a great celebration for the Queens Platinum Jubilee for the community. KS highlighted some of the plans: BBQ with locally sourced food, a barn dance, and children’s games. KS confirmed all parish residents would be encouraged to attend by way of a physical mail drop to every household. The event will be ticketed, to secure attendance, at £5 for adults and £3 for children. KS thanked WPC for its support and highlighted the generosity of the Wanborough Barn committee, Village Hall committee and MF in making this event possible.

 **9. Date of next meetings**

- Wednesday 25th May 2022

- Wednesday 20th July 2022

**10. Any other business**

KS noted that an annual spring clean at the Great Barn would take place on the 2nd April 2022 at 10:00am; all volunteers welcome.

JP announced her wish to resign from WPC, with the timing to be discussed with JH. It was noted that JH had also previously expressed his wish to stand down from WPC. In discussion councillors agreed on the urgent need to identify local residents willing to join WPC to replace JH and JP. JH agreed to prepare a draft letter to parish residents.

The meeting was then closed by the Chairman at 21:14