

## WANBOROUGH PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting and Ordinary Parish Meeting** held on Wednesday 25th May at 7.30pm held at Wanborough Village Hall.

**Those present:** James Henry, chairman (JH), Jean Pereira (JP), Matt Harrison (MH), Oscar de Chazal (OC), Martin Bramley (MB), Kim Sweeting, clerk (KS).

**Apologies:** Tony Rooth (TR), Matt Furniss (MF)

1. **Election of chairman and vice-chairman.** MH proposed JH to remain as chairman; this was seconded by MB and unanimously agreed. MH then proposed OC as the new vice-chairman; this was seconded by MB and unanimously agreed.
2. **Review of Standing Orders.** The Standing Orders were approved.
3. **Parish Representation on GBC and SCC.** It was noted that TR remains WPC's Guildford Borough Council representative and MF as WPC's Surrey County Council representative.
4. **Review of Asset Register.** JH noted that the Clerk's laptop had now been included.
5. The **Insurance Policy** needs to be reviewed to include the Clerk's new laptop equipment.
6. The **Complaints Procedure** of the Parish Council was reviewed and unanimously approved, subject to a minor update of WPC's contact details.

The Annual Parish Council Meeting was then closed by the Chairman at 7.40pm.

There followed an Ordinary Parish Meeting.

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## WANBOROUGH PARISH COUNCIL

**Minutes** of the **Ordinary Parish Meeting** held on Wednesday 25<sup>th</sup> of May 2022 at 7.40pm held at Wanborough Village Hall.

**Those present:** James Henry (JH, chairman), Jean Pereira (JP), Matt Harrison (MH), Martin Bramley (MB), Oscar de Chazal (OC), Kim Sweeting (KS, clerk)

**Apologies:** Tony Rooth (TR), Matt Furniss (MF).

### 1. Minutes

JH opened the meeting by thanking everyone for attending. The minutes of the previous meeting on Tuesday 22<sup>nd</sup> March 2022 were agreed as an accurate record and approved by all. The minutes were signed accordingly by the chairman.

### 2. Matters arising

There were no issues arising that were not already on the agenda.

### 3. Update from SCC & GBC representatives

TR provided a written update to inform WPC that: (a) he had asked for GBC's latest report on Wanborough Fields enforcement status to be sent to WPC; and (b) in respect of Homestead Farm/Wanborough Business Centre, he had received emails from residents with concerns about use of the premises and land, both at present and in the future. TR stated he had forwarded their messages to the relevant GBC officers for comment. He had also asked officers to arrange a meeting between officers, residents and TR in the near future at GBC Millmead offices

MB suggested that WPC make the neighbouring Normandy Parish Council aware of these issues. OC shared his discussions with the residents and the strength of concern. It was agreed that OC will keep in touch with the relevant residents and update WPC members accordingly.

MH raised his concerns regarding the recent severe cutting back of trees and hedges along the sides of the Hogs Back A31 during the bird nesting season. MH stated that while the maintenance work had been required, the timing seemed wholly inappropriate; surely cutting back trees when there is no foliage and no nests would have been better. MH had received no reply from SCC to his family's letter on the matter.

### 4. Planning and enforcement updates

Recent applications received and outstanding:

22/P/00742 Certificate of lawfulness for a proposed development to establish whether a Single Storey Rear Extension to replace existing conservatory would be lawful.

22/P/00769 Certificate of Lawfulness to establish whether the use of the existing buildings for the maintenance and supply

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2/P/002376 Appeal regarding the (refused) application for provision of electricity to Lot 4, Wanborough Fields, for which OC is reviewing the original comment submitted by WPC.

Status of ongoing enforcement:

GBC Planning Dept's regular update had just been received: Clerk to circulate to WPC members

OC confirmed that a local resident has questioned the appropriateness of the recent planting of new trees in the AONB area of Wanborough Fields.

## **5. Traffic and road matters**

JP drew attention to the increase in usage on Westwood Lane of large HGV learner vehicles. However, it was noted that nothing could be done to prevent this.

JH requested an update on the installation of rumble strips. MB confirmed that they should be installed in 2022/23 and that this project is moving up SCC's works action list. MB expected the full cost to be borne by SCC. MB confirmed that the strips should not generate any noise or vibration.

OC asked if WPC had any update on the potential road closure. KS said that she had called the contact who at this point they had no confirmed date for the works, but KS will keep in touch with them on this matter.

## **6. Finance and Cheques**

Payments made since last meeting:

£375 contribution to The Jubilee Big Lunch

£230 cost of next two year's WPC website maintenance

£15 Village hall hire

Draft annual accounts for 2021/22:

JH presented the WPC accounts for the financial year 2021-22 and provided a brief verbal recap of the changes since the previous year. In answer to a question from MH, JH confirmed that the 2022-23 GBC precept had been set at £5,300. It was unanimously agreed to approve the 2021-22 accounts as presented.

## **7. Consultations**

KS reminded everyone about the pharmacy consultation that is on the WPC website.

## **8. The Big Lunch**

KS provided a verbal update: event planning was going well with strong local support; 97 tickets sold to date. KS very grateful for the support and help being provided by many members of the local community. One of the goals of the community planning group was that this be an enjoyable event to organise as well as to enjoy on the day. In that vein, the planning group had enjoyed two successful decorating sessions at the Village Hall.

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KS confirmed that special guests will be the new Mayor of Guildford, GBC councillor Mr Dennis Booth, and the Mayoress, Mrs Mary Booth. JH will accompany them during their time at the event. The Mayor will welcome our guests with a short speech. Local residents are welcome to come and help set up the event on the 3<sup>rd</sup> and 4<sup>th</sup> June. KS thanked everyone for their support and hoped everyone will enjoy the event.

**9. Date of next meetings**

Wednesday 20<sup>th</sup> July 2022

Wednesday 14<sup>th</sup> September 2022

**10. Any other business**

There being no other business, the chairman closed the meeting at 8.40pm

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