

## WANBOROUGH PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting and Annual Parish Meeting** held on Wednesday 26th May at 7.30pm held at Wanborough Village Hall.

### **Meeting started 7:33pm**

**Those present:** James Henry (JH), Jean Pereira (JP), Matt Harrison (MH), Stephen Callender (SC), Martin Bramley (MB), Matt Furniss (MF) and Gill Slater Clerk (GS).

Wanborough Parish Council was also delighted to have invited a number of local committee's to come and present at the Annual meeting and a number attended in person.

**Apologies:** Tony Rooth (TR)

1. James Henry was proposed as Chairman by Stephen Callender and seconded by Martin Bramley. James Henry proposed Stephen Callender as Vice Chairman and this was seconded by Martin Bramley. Both nominations were approved unanimously by show of hands.
2. **Minutes** - the Minutes of the last meeting 7<sup>th</sup> April 2021 were agreed as an accurate record and approved by the chairman. The Minutes were signed accordingly.
3. **Matters Arising**  
None noted.
4. **Review of Standing Orders.** The Standing Orders were approved subject to one minor change to reflect the updated Register of Interests that occurred earlier in the year.
5. **Parish Representation** on GBC and SCC. Tony Rooth remains the Parish's Guildford Borough Councillor and Matt Furniss the Surrey County Council representative.
6. **Review of Asset Register.** The Asset list has been reviewed and there are no changes required.
7. The **Insurance Policy** due for renewal on the 1/6/2020 was discussed. Zurich have provided a competitive quotation and upon review by GS and SC it appears a good policy to switch to. A final review will take place immediately following the meeting and subject to no issues being identified the policy will be adopted, and payment processed.
8. The **Complaints Procedure** of the Parish Council was reviewed and unanimously approved, subject only to an updated amendment of a minor change to reference a new version of the Register of Interests completed by Councillors.

The Annual Parish Council Meeting was then closed by the Chairman.

## **There followed an Annual Parish Meeting.**

### **1. Update from GBC & SCC**

TR (GBC) sent his apologies ahead of the meeting and offered to Councillors that they could reach out directly to him if they wanted to find out more details on the Town Centre plans.

MF (SCC) provided a general update on several matters. (i) an update on the flooding issue in Eastflex ford lane. (ii) Surrey County will be supporting the Big Lunch initiative again (iii) New solar panel scheme for residents in the County being launched. (iv) and The Community Allocation funding available for suitable projects.

The gas works at the top of Puttenham Hill took 8 weeks rather than the scheduled 1 week due to complications. The modelling of Puttenham Hill Junction is ongoing, and MF will share the report so that views can be gathered.

Puttenham Heath Road, clearing of the path and reinstatement of the pavement is currently being priced up and MF is tracking this.

The proposal for rumble strips, all being well will be scheduled for the next financial year. MF will follow up regarding the solar panel sign. SC to forward latest communication to MF on this matter.

### **2. Update from Local Societies and Committees**

Reports from the following societies and committees were presented at the meeting.

- Friends of Wanborough Church
- Friends of Wanborough Church
- Wanborough Barns Management Committee
- Village Hall Committee

The written report from Puttenham and Wanborough Group to be circulated post meeting.

James Henry thanked everyone for their informative updates and contributions.

It was noted that the Heritage Day for the Great Barn is scheduled for the 18<sup>th</sup>/19<sup>th</sup> September.

### **3. Planning & Enforcement update**

SC walked Councillors through the updated list of GBC Enforcement cases. A discussion on the approach took place. JH thanked Mary and SC for all their work and progress. An option of seeking independent legal advice was considered.

GBC doing all they can to handle applications and to enforce when there are breaches.

MF suggested speaking with CPRE and AONB again about situations in other counties that might be similar in case this aids case.

Since the last meeting 8 applications have been received, reviewed and the following actions agreed:

21/W/00065 – Acceptable with conditions submitted

21/P/01055 – No objection submitted

21/P/00976 - Objection

21/P/00914 to submit WPC comments to GBC

21/P/00985 – No objection

21/P/01085 – SC to draft GBC response

21/P/00683 – No objection

21/P/00655- Objection

#### **4. Traffic & road matters**

All recently raised issues had already been logged with SCC – no new items to report.

#### **5. Finances and cheques**

The WPC annual accounts for the year ending 31/3/2021 & the annual audit (s1 and s2) were unanimously approved by show of hands, subject to internal audit by Marcus Bateman. GS will send the return to the external Auditors (PKF) before 1<sup>st</sup> July, as required and publish the exercise of public rights notice.

The following payments were agreed:

<u>Date</u>	<u>Amount</u>	<u>Name</u>	<u>Description</u>
26/05/2021	£254	Admin expenses	2021&21 Clerk expenses
15/06/2021	£313.48	Insurance	Zurich Policy

#### **6. Clerk Recruitment**

Activities to secure a new Clerk are ongoing and JH hopes to have an update over the forthcoming weeks.

#### **7. Consultations**

No new consultations to report.

#### **9. Any other business**

SC presented ideas for recognising the Spicer family in the Parish and it was agreed by all that an inscription on one of the Great Barn benches would be a suitable legacy.

SC has the necessary forms to complete regarding signs for Wanborough Fields. It was agreed unanimously to investigate this further.

GS confirmed the next scheduled meeting dates in 2021 are:

- 8th July
- 29th Sept
- 24th Nov

**The meeting was then closed by the Chairman at 9.04pm.**