

## WANBOROUGH PARISH COUNCIL

**Minutes** of the **Ordinary Parish Meeting** held on Wednesday 25<sup>th</sup> January at 7.30pm held at Wanborough Village Hall.

### **Meeting started 7:30pm**

**Those present:** James Henry (Chairman, JH), Matt Harrison (MH), Oscar de Chazal, (OC), Fraser Hodgkin (FH), Matt Furniss (MF), Kim Sweeting, (Clerk KS).

Members of the public were present.

**Apologies:** Tony Rooth (TR), Martin Bramley (MB)

### **1. Minutes**

The Minutes of the last meeting Wednesday 14<sup>th</sup> September 2022 were approved as an accurate record and signed by the Chairman.

### **2. The Minutes for the extraordinary meeting on 12<sup>th</sup> October 2022**

These were agreed and signed accordingly. It was noted that a regular WPC meeting originally scheduled in November 2022 did not take place as no quorum was achieved on the evening.

### **3. Matters arising**

#### **Recap of discussion at informal meeting on 23<sup>rd</sup> November**

JH asked OC to update the group on any discussion that did take place at the informal meeting on Wednesday 23<sup>rd</sup> November 2022. OC informed the council that TR had announced that he would be standing down as a GBC councillor in May 2023 and not seeking re-election. OC reported that TR had stated that the GBC planning team continued to be under pressure with high staff turnover; planning applications were now being outsourced to other local authorities to try and reduce the backlog. OC concluded that this was the totality of the conversation.

OC stated it would be useful to have an organisational chart for the merged Guildford BC and Waverley BC planning team. KS said that she would obtain one.

### **4. Co-option of new councillor**

JH confirmed that in September/October 2022 WPC had followed all the proper procedures (with GBC) to enable the co-option of a new councillor, without any requirement for an election. JH reported that Fraser Hodgkin, a resident of the Parish, had kindly volunteered to join WPC. MH proposed that FH be formerly co-opted; this proposal was seconded by OC and unanimously approved. JH thanked FH for stepping up and welcomed him to WPC. FH then signed the relevant paperwork, which was witnessed by JH and KS.

### **5. Update from SCC and GBC**

#### Signage and roadworks

MF stated there have been some delays to lining and signage work due to high priority road repairs during the recent poor weather.

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The double yellow lines missing on the Hogs Back should be completed by April 2023. The replacement A31 signage is being ordered and will be installed in the 2023/24 financial year.

MF presented WPC with two options for a new “Wanborough village” sign, to be located further down the hill: council members agreed on Option 2 due to its expected greater durability and effectiveness. MF said that SCC were planning to install both the village sign and the rumble strips at the same time as some planned “hotching” road works (i.e. building up the sides of the road again) and renewed white lining on the roadsides. In response to a question from OC, MF explained that the work would be managed by signal traffic lights rather than full closure. KS asked if that would require a site visit. MF said WPC could be involved in that if so required.

MF explained some changes to his future SCC funding allocation. Community funding is now set out in three categories:

1. Members’ Community Allocation (MCA) - £5,000
2. YFS – Small Community Projects - £50,000 over 2 years
3. YFS – Large Community Projects - £100,000,000

Following a question from JH, MF explained that the changes had been introduced to drive internal efficiencies and ensure the amount of due diligence work by SCC was in proportion to the sum of money being requested.

MF thanked those who participated in the recent bus consultation. A key aspect of the consultation was the proposal for a new on-demand bus service; a responsive rural bus service that users can book via an app, online or by telephone. The aim of the service is to increase accessibility and choice for bus travel in the more remote areas of Surrey. The service allows users to request a mini-bus for a specific local journey of their choice, Monday to Friday between 0745 and 1800 hours. Journeys are bookable up to seven days in advance. Passengers will receive email confirmation of their journey 30 minutes before they travel and another reminder 10 minutes before the bus arrives. JH thanked MF for this detail which WPC would add to its website.

MH mentioned a dangerous new pothole in the centre of the road at the top of Puttenham Hill, at junction with A31 slip-road. MH explained where it was and MF confirmed he would have it logged and fixed. JH thanked MF for SCC’s recent support in getting a badly flooded section of Westwood Lane quickly resolved.

In the absence of TR, JH asked OC to provide an update on the drainage problems outside the Granary. OC provided details of a recent email from TR. GBC have investigated the problem and are looking to reinstate the surface water diversion grip to discharge the water away from the road. GBC also plan to repair the road surface for several metres either side of the grip and clear the silted-up gullies. GBC’s engineers are putting together a work specification for their contractor. GBC have identified adequate budget funding to cover the cost and will inform WPC of a date for these works to be done.

[There was no new report from GBC.]

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## 6. Planning & Enforcement updates

Reference: 22/P/01498 and 22/P/01499

KS stated the application had only been received the day before this meeting. JH asked that all councillors review the application and submit their comments to OC for review and agreement.

OC stated that there was nothing new (beyond GBC's regular update emails) to report regarding GBC's ongoing enforcement actions in respect of various plots on Wanborough Fields.

The meeting noted GBC's recent approval of a certificate of lawfulness at Homestead Farm. Councillors expressed their concern regarding possible future activity on this site.

## 7. Traffic & road matters

In addition to those road matters already discussed, JH stated that there were two matters still to cover.

JH asked whether there was still any need for a flashing speed sign. MF stated that the reason for installing the rumble strip was as a better alternative to the speed signs previously discussed; for which no safe location to regularly replace batteries could be found.

KS reported that WPC had received a request from a local resident to consider the installation of CCTV to catch litter offences by motorists. JH asked for thoughts on this. Councillors queried the practicalities of such an arrangement; who would go through the footage? - what would happen with their findings? – who would prosecute offenders? – who would pay for it all? MF confirmed that, in theory, GBC would be the prosecuting authority and that there have been a few past cases where people have been fined by local authorities as a result of 'dash cam' or CCTV evidence. The meeting agreed the litter probably originated from many different people, with most of it being blown down Wanborough Hill from the Hogs Back. It was agreed that, at least initially, various costless actions should be explored:

- 1- Highlight to residents the existing SCC litter logging procedure.
- 2- Request that GBC conduct more regular litter picking, when SCC are doing verge cutting. KS to contact CW
- 3- JH to ask GBC if they would ever seek to prosecute anyone on basis of CCTV footage.

On behalf of WPC, JH thanked those involved in voluntary community litter picking efforts, which had recently 12 bin-bags of rubbish.

## 8. Finances and cheques

JH stated that the following payments had been approved and actioned since WPC's meeting in September 2022:

<u>Date</u>	<u>Amount</u>	<u>Name</u>	<u>Description</u>
09/01/23	£51	WVH	hall rental (x3)
09/01/23	£855	Clerk	salary Q4 2022
04/11/22	£118	SALC	annual sub
24/10/22	£855	Clerk	salary Q3 2022
24/10/22	£15	WVH	hall rental (x1)
08/09/22	£240	Mulberry	staff training course

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JH thanked everyone for reviewing the detail of the GBC precept application for 2023/24.

At the request of JH, it was unanimously agreed that:

- a) the Clerk's salary should be increased by 5% for the financial year 2023/24; and
- b) WPC should donate £200 to the Puttenham & Wanborough Community Group; being the same amount as in recent years.

## **9. Consultations**

On behalf of the Wanborough Barn Committee KS outlined the key objectives of the Wanborough Barn School Programme as follows:

- Improve our demographic reach.
- Support young people's engagement with heritage and conservation.
- Fulfil requirements of the Great Barn lease from GBC

Specifically:

1. Design a tour suited to the key stages within the school curriculum; for which the Barn content is considered very suitable
2. Create replacement exhibit boards suitable for children aged 7+
3. Create some memorable interactive activities
4. Prepare the Barn for school visits; equipment, H&S compliance, DBS checks, etc

KS explained that these changes would be beneficial to all future visitors and the volunteers managing the Barn (e.g. easily transportable display boards). KS hoped that WPC would agree to make an one-off contribution towards the £12k set-up costs expected. OC said he felt it was a really worthy project. MH was already aware of the WBC plan and thought it was a great idea. MH also pointed out that any funding should be made now and not on any instalment basis. This was agreed by FH and JH. In conclusion, it was unanimously agreed that WPC make a £500 donation to the School Programme.

## **10. Date of next meetings**

It was agreed that the next two regular WPC meetings should be held on:

22<sup>nd</sup> March 2023

24<sup>th</sup> May 2023 (AGM)

## **11. Any other business**

KS mentioned that a resident has made WPC aware of some trees leaning on local power cables. It was agreed that WPC should talk to the landowner. JH and OC will follow up.

**The meeting was then closed by the chairman at 9pm.**

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